

04 OCT 1983

MEMORANDUM FOR: Assistant Director for Liaison, OF

FROM:

Chief, New Building Project Office, OL

SUBJECT: Request for Check

1. Attached herewith is a proposal from Dewberry and Davis for traffic planning and engineering services to develop a design for improving access to the CIA compound at State Route 123 for \$89,500.00. This work will be accomplished in accord with the agreement between the Commonwealth of Virginia and the Agency, a copy of which you have on file under ADL-418-83.

2. In accordance with the terms of this agreement, please provide a check for \$89,500.00 made payable to the Treasurer of Virginia. The check should be forwarded for credit against Accounts Receivable Number 0219-A-002 by the fastest means available to:

Mr. T. B. Omohundro, Jr.
Virginia Department of Highways and Transportation
1221 East Broad Street
Richmond, VA 23219

I certify funds are available. Cite ORN 78900400500100.

Attachment

Distribution:

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OL/NBP

(04 Oct 84)